

DISTRICT/MUNICIPAL COUNCIL OF

.....

BUILDING AND LAND USE PERMIT APPLICATION FORM

Fill in this form to apply for a Building and Land use Permit for the excision of 1 lot from a larger plot of land or subdivision of land among heirs.

Official Use
Name:
REF. No...RESI...../...../.....
Date of Application.....
Effective Date:.....
Due Date :

Application Form
BLP 2

The BLP GUIDE

The BLP Guide tells you how to fill in this form and about the plans and other documents that you must provide with this application. Ask us for a copy and read it before filling in the application form or read it online on our website. (www.).

List of information, particulars and documents to be submitted (*where applicable*)

(1) SUBMIT 3 SETS OF PLANS INCLUDING

LOCATION PLAN
SURVEY PLAN

(2) CLEARANCES TO BE SUBMITTED

ROAD DEVELOPMENT AUTHORITY CLERANCE IF SITE IS SITUATED ALONG MOTORWAY OR A or B ROAD
URBAN TRANSPORT PROGRAMME SECRETARIAT CLEARANCE(Where land is along ex-railway track)
FORESTRY CLEARANCE IF SITE IS ALONG MOUNTAIN OR RIVER RESERVE
LAND CONVERSION PERMIT
NOTARY CERTIFICATE/ATTESTATION OR AFFIDAVIT FOR EXEMPTION FROM LAND CONVERESION

3) DOCUMENTS TO BE SUBMITTED

IF YOU ARE NOT THE OWNER, CONSENT AND NID NUMBER OF OWNER
NID NUMBER OF APPLICANT

BLP2 APPLICATION FORM

PART A: Application & Site Details

1. Applicant's Name Address and Contact Details

Title Mr. Mrs. Miss. Hrs.

Surname (or company)
.....

First Name.....

ID No.....

*We will post any correspondence
to this address*

Postal address.....
.....
.....

Phone (Office)..... (Home).....

Fax..... (Mobile).....

Email.....

2. Where is your site located?

Location.....
.....

Extent.....

TV No.

3. Are you the owner of the site?

YES NO

If NO

Name(s) of owner(s)

.....

Signature of owner(s).....

ID No. of owner(s) Date.....

If you are signing on the owner's behalf as their legal representative, please state your legal authority under and attach documentary evidence (e.g. Power of Attorney, written consent) Attach separate sheet if space is insufficient.

4. Description of proposed development

.....
.....
.....
.....

5. Present use of the site

.....

6. Do you require a Land Conversion Permit?

YES

NO

If **YES**, has a LCP been submitted?

YES

NO

Note: The SIE Act provides for exemption from land conversion for those owning up to 10 arpents of land and you need to submit a notary attestation or a sworn affidavit to benefit.

7. Your declaration

If applicant is a company or association, the form must be signed by a director or authorized person under common seal.

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct to the best of my knowledge, I also understand that:

- (a) an effective date will be given to my application if all plans and documents specified in the technical checklist accompanying this form have been submitted or if incomplete, the Council will request me to submit the missing documents within 8 days of the application.

Signature:..... **Date:**.....

8. Declaration by applicant relating to service providers, e.g. / Architect/ Town Planner/ Draughtsman/ Sworn Land Surveyor and Engineer

I / we hereby declare that the following agents/companies have prepared the plans submitted by me/us.

Name of Surveyor/Town Planner _____
 Draughtsman : _____
 Engineer: _____

Vat registration no. if applicable:

Phone No. of Service Provider:

Signature of applicant

PART B: SCHEDULE OF FEES PAYABLE ON ISSUE OF PERMIT

Excision/Subdivision of land among heirs - Rs500/lot if lot size is less than 1000 m²

1000 m² to 5,000 m²

- Rs1000 /lot if lot size is

Any other excision – Rs ??/m²

TOTAL FEES= Rs.....

Date: